



This agreement is used for *Change of Ownership* purposes for the seller and fulfills Robinson Township's ordinance requirements for transferring ownership of residential Property.

- A non-refundable \$25.00 administrative fee will be charged for this agreement when property is listed for sale. Please remit to Robinson Township.
- Please furnish the following information.
- Failure to comply and complete agreement may result in penalties based on Municipal Civil Infraction Ordinance 97-07.

Name: _____

Property Address: _____

Phone: _____ Fax: _____ Email: _____

Parcel #: _____

Number of Bedrooms _____

Number of Full Baths _____

Number of Half Baths _____

Number of Fireplaces _____

Number of Out Buildings & size _____

Number of Decks & size _____

Number of Porches & size _____

Number of Carports/Breezeway _____

- Please answer *yes* or *no* to the following questions.

Is the Basement finished? Yes _____ No _____

Is the Garage finished? Yes _____ No _____

Was a permit obtained for any remodel or additions? Yes _____ No _____

Are address numbers legible and visible from the street? Yes _____ No _____

I certify that the above is true and accurate

Date

Administration purposes:

Received Date: _____

Does the following parcel# match our current assessment information? Yes _____ No _____

Paid Check No. _____ Cash _____ Money Order _____